St Finbarr's Parish School Forum

Minutes: Meeting of 4th August 2014

Held at: St Finbarr’s Primary School, 165 Bangalow Rd Byron Bay

Present: John Wilson, Michael Piccoli, Grant Hawkins, Gabby Le Brun, Emma Taylor

Apologies: Lorrissa Barrett, Carmel Horner, Peter Parker

Meeting declared open at: 6:05pm

Opening Prayer: led by John Wilson.

Previous Minutes: Moved by Michael and seconded by Emma.

Business Arising:

- Executive Meetings not being attended – John will prompt exec team with reminder prior to next meeting
- Confirming Gabby and Renae as Christmas Fair Co-ordinators – great start!
- Confirming Grant & Chatrul – Parent Assembly
  - Report from Parent Assembly meeting next month
- Check of the Norms and commitment to considering them each meeting
- Gabby suggests using the Norms for Christmas Fair Meetings

Principal’s Report:

- John asked for feedback regarding PLC input in Newsletter and the Student folders and Essential Learnings/Proficiency Scales that were sent home – variety of feedback received, some parents concerned newsletter getting too corporate and needs more student photos
- Camp Feedback – Emma suggested we hold a meeting next time to address parents’ concerns prior to departure. Feedback was mixed; some worried that the kids did too much, some very positive, many anxious prior. SMS from Camp – some parents didn’t receive
- ICAS test results excellent, RE test results excellent.
- Father Anthony: Last Mass is First Communion and suggestion to "celebrate" his departure at Fathers’ Day Breakfast 5th September and gift presentation – John and Michael will coordinate a plan with Forum members
- Drawings provided for discussion re plans for the new hall and children’s liturgy space at the church
- The Parish Finance Committee has agreed to cover expected school budget deficit of approx. $27 000 resulting from reduction in Hall lettings. The hall is less available during the day this year and the New Earth Tribe no longer hires on weekends.
Treasurers Report – as attached

- Bank account reconciled at $11,182.38
- Expenses still to pay:
  - $550 – Carmel disco products
  - $330 - Craig page Fairy Floss machine
  - Unknown amount to Emma
- After expenses approximately $10,000 will remain in general a/c + $6,000 in D.I.F.
- Bush Dance – Broke even
- Mother’s Day – profit
- Internet banking up on Tuesday
- Motion put forward that Nicole be sole signatory up to $200 as long as a budget exists already for such amounts
- Suggested ground rules re budgets
  - Budget agreed to and countersigned
  - Suggested by John: Chain for signing off re budgets and expenditure items:
    - 1. John
    - 2. Peter
- Bush Dance transactions tabled
- Treasurer’s report tabled
- Treasurer’s reports and all Events folders will be kept in the office – John to re-establish area
- Nicole presented quotes for shades - support the Easyshade for future consideration
- Purchase of storage shed and staging to be considered at the next meeting

Committee Reports
Disco – Emma confident help will eventuate!

Christmas Fair

- Gabby, Renae and Emma researching what the kids enjoyed – similar activities this year.
- Raffle tickets going out this term and one book per family

General Business:

- Publicity for local papers – Terry Bleakley happy to send photos and article to local paper – John to contact
- Queries from some parents about the school’s position re The Writer’s Festival – John explained that the teachers were not entirely happy with the quality of last year’s presentation and given that the same author was on the bill and that other shows are taking place this term (committing excursion levy funds), chose not to attend.
- Lara Hayes has offered to oversee a recipe book for the school – Gabby to discuss this with Lara. All keen to ensure that any such activity be low key.
- Suggestion from Alice Rhodes to encourage the children to create items for a stall for the Christmas Fair. Maybe utilise members of Mini Vinnies to guide younger students at lunch times. Michael to discuss with Kate. Gabby to follow up with Alice.
Evaluation
Refer to Norms –

Michael commented that the decisions made are achievable.

Next meeting to be held: 18 August 2014, at 6.00pm